

**H.P. PRIVATE EDUCATIONAL INSTITUTIONS REGULATORY  
COMMISSION**

MAJITHA HOUSE COMPLEX, SHIMLA-2  
Phone No. 2629664, Telefax-2629665, 2629663

**OFFICE ACCOMMODATION WANTED**

H.P. Private Educational Institutions Regulatory Commission (HP-PERC) Shimla requires suitable premises for its office at Shimla within MC area on monthly rental basis. Interested parties having suitable accommodation with carpet area of approx. 3000 to 3200 sq.ft. along with parking space for at least 6 vehicles and who are willing to offer built-up structure on rent /lease basis to HP-PERC should apply to the Secretary, HP-PERC, Majitha House Complex, Shimla-2 **on or before 03/10/2016** along with a copy of complete revenue papers and approved map. The offer should be submitted under two bids system, i.e. technical and financial bids separately in two sealed covers, to be enclosed in a single sealed envelop. Performa of technical and financial bids be obtained from the Office of HP-PERC or can be downloaded from the website of the Regulatory Commission i.e. <http://hp.gov.in/hpperc>. The Commission reserves the right to reject any or all offers without assigning any reason thereof.

*Sd/-*

**SECRETARY**

**Format of Technical Bids**

<b>Sr. No.</b>	<b>Description</b>	<b>Bidder to fill in the details</b>
1.	(a) Complete Address of the Property.	
	(b) Name and address of the owner.	
2.	Property area in Sq. Ft.	
3.	Copy of approved Map/ Plan (be attached)	
4.	3 Phase Electricity Connection to be provided by the owner.	
	(a) Whether electric fixture and LAN wiring is installed.	
	(b) Quantum of Power backup for the proposed area.	
5.	Separate water connection with storage capacity of 2000 ltrs. (available or not)	
6	Provisions of Toilets	
(i)	(a) Attached with officers room (at least 4 nos.)	
	(b) For staff and visitors (2 nos.) (Ladies and Gents separately)	
(ii)	Is the owner ready to provide additional facilities like partitions and toilets, pantry etc., if required!	
7.	Whether fire fighting equipment has been installed in the building?	
8.	Whether security of the premises being provided by the owner.	
9.	Documentary proof of ownership of the office space.	

**Signature of Owner/ Authorised person  
Stamp.**

**Date:**

**Place:**

**Format for financial Bid**

<b>Sr. No.</b>	<b>Description</b>	<b>Total Amount (in rupees)</b>
1	Carpet Area of office space (in sq. ft.)	
2	Monthly rent per sq. ft.	
3	Total monthly rent	

Note:

1. The monthly rent for a period of first five years shall be as per rates quoted at Sr. No. 3 above. Enhancement of rent after 5 years shall be @ 5% over first year's rent on compounding basis.
2. Please note that the electricity/ water / sanitation charges shall be paid by HP-PERC based on the actual consumption of electricity /water and therefore, the electricity charges are not required to be quoted here. The MC Charges/ Property Tax, if any, to be borne by the owner.

**Signature of Authorized Person.....**

**Stamp**

**Date:**

**Place:**