

**H.P. PRIVATE EDUCATIONAL INSTITUTIONS REGULATORY COMMISSION**  
**Majitha House Complex, Shimla-171002**  
**Tel: 0177-2629664, Email. [secy-perc-hp@nic.in](mailto:secy-perc-hp@nic.in).**

The **HP-PERC** invites application for post of Driver on contract basis in the Pay Scale: Fixed Contractual amount @ Rs. 7910/- P.M. in the PB of Rs. 5910-20200+GP Rs. 2000/-. The details regarding educational qualification experience and general Terms and Conditions along with prescribed format for application is available at the HPPEREC website <http://hp.gov.in/hpperc/> or may be procured from office of HP PERC during office hours.

The Commission reserves the right to cancel the filling of above vacant post without assigning any reasons. Application giving all details as to reach Secretary, H.P. Private Educational Institutions Regulatory Commission, Majitha House Complex, Shimla- 171002 on or before 14-3-2016.

**Sd/-**  
**SECRETARY**

**H.P. PRIVATE EDUCATIONAL INSTITUTIONS  
REGULATORY COMMISSION**

Majitha House Complex, Shimla-171002

Telfax: 0177-2629663, 2629664, Email: [secy-perc-hp@nic.in](mailto:secy-perc-hp@nic.in)

**PROFORMA**

**(For the post of Driver)**

**PART-A**

1. Name of the Post \_\_\_\_\_
2. Name in Full (in block letters) \_\_\_\_\_
3. Father's Name \_\_\_\_\_
4. Marital Status \_\_\_\_\_
5. Date of Birth \_\_\_\_\_ Age \_\_\_\_\_
6. Nationality \_\_\_\_\_
7. a) Address for correspondence (in block letters)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contact No. \_\_\_\_\_

- b) Permanent Address (in block letters)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contact No. \_\_\_\_\_

8. Detail of Examination Passed

Sr. No.	Degree/Specialization	University / Institution	Division or equivalent	Percentage of Marks

**Please paste Self  
Attested Passport  
size photographs**

9. Employment Record (details in reverse chronological order, starting with the last job)

<b>Sr. No.</b>	<b>Name &amp; Address of the Employer</b>	<b>Period of service in each post (Duration)</b> <b>From                      To</b>	<b>Designation of post held &amp; scale of pay</b>	<b>Nature of work and level of responsibilities</b>

10. Any other skills / experience that you would like to share:

**DECLARATION:**

I, certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted. If at any time I am found to have concealed / distorted any material information, my appointment shall be liable to be summarily terminated without notice/compensation.

Place:

Date:

**(Full Signature of the applicant)**

**PART-B**

**EXPERIENCE CERTIFICATE**

This is to certify that Sh..... is working as..... from..... in our department / institute / organization. The above details given by him are verified and found correct as per our records.

**Signature of the Employer with Office Seal**

**Date** \_\_\_\_\_

**Place**\_\_\_\_\_

**Note:** Attested copies of all the relevant documents must be attached with the application.

## General Terms & Conditions

1. The proforma can also be downloaded through the website [www.hp.gov.in/hppercc](http://www.hp.gov.in/hppercc)
2. One recent passport size photographs should be pasted on the top right hand corner of the application and be signed by self across.
3. Envelope containing application should be super-scribed with “**APPLICATION FOR THE POST OF \_\_\_\_\_ (Sr.No. \_\_\_\_\_)**”.
4. The Applicant should be Matriculate from recognized Board/Institution and possess valid licence for plying of light / heavy vehicles in hilly terrain having minimum experience of five years of working in Govt./PSU/Company etc.
5. The candidates short-listed for interview will be informed by post and e-mail (if address is communicated in the application). The Regulatory Commission will not be responsible for any postal delay.
6. Original certificates should be produced only at the time of interview.
7. Applications received after expiry of the prescribed period and /or found to be incomplete in any manner or not submitted in prescribed proforma will not be entertained.
8. The decision of the Regulatory Commission i respect of selections shall be final and no correspondence in this regard will be entertained. Canvassing in any type from any source will disqualify the candidature of the applicant.
9. The application complete in all respects must be sent through Proper Channel **to Secretary, H.P. Private Educational Institutions Regulatory Commission, Majitha House Complex, Shimla-171002** latest by **17.03.2016**.