

Running Courses for Chitkara University

Name of the course	
B E	CSE
	ECE
	CE
M E	Microelectronics
	CSE
Ph.D	Ph.D (Civil Engineering)
	Ph.D (Computer Science Engineering)
	Ph.D (Electronics &Communication Engineering)

No. EDN-A-Ka(5)-2/2013-CHITKARA

Government of Himachal Pradesh,

Department of Higher Education.

From

Principal Secretary (Education) to the
Govt. of Himachal Pradesh

To

The Vice Chancellor,
Chitkara University, Pinjore- Barotiwala Highway,
Kalu Jhanda (Barotiwala),
District Solan- 174103, H.P.

Dated Shimla-2, the 7th April, 2014.

Subject: Course approval for the academic session 2014-15.

Sir,

I am directed to refer to subject cited above and to say that on consideration of the proposals and the information supplied by you, the following courses are approved for academic session 2014-15:

I. Existing Courses:

Sr. No	Name of Department	Name of Course	Approved Intake for 2014-15
1	Engineering	ME (CSE)	10
2		ME (Micro Electronics Engineering)	10

The shortage of faculty, if any, for existing courses for the current year must be made good by 30.04.2014 and compliance reported to the Department of Higher Education.

II. New Courses:

The following new courses with sanctioned intake indicated against each are approved for academic session 2014-15:

Sr. No	Name of Department	Name of Course	Approved Intake for 2014-15
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The proposal for new courses where approval of Regulatory body like BCI/ FCI/ Others/ etc. is required would be approved only after the receipt of approval from such Regulatory authorities.

III. Courses for which approval of regulatory body is needed first:

In respect of the following courses, the approval of the regulatory body as indicated against each, be obtained in the first phase:

Sr. No	Name of the Department	Name of the Course	Remarks
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The proposal for new courses where approval of Regulatory body like BCI/ FCI/ Others/ etc. is required would be approved only after the receipt of approval from such Regulatory authorities.

IV. Terms and conditions for running of the existing as well as for new courses:

The running of the existing as well as new courses will be subject to the following terms and conditions: -

- a. the approval for new courses is on the specific condition that faculty and physical academic infrastructure must be in place before the issue of prospectus. The names and bio-data of the regular faculty available for each course along with details of physical academic infrastructure must find mention in the prospectus for the information of the students, general public and State Government. The copy of the said prospectus be provided to the Department of Higher Education before starting of the academic session. The details of the entire faculty including contract/ part time should also be available in the official website of the University.
- b. the course approval is further subject to inspection by the Inspection Committee(s) to be constituted by the State Government. Such Committee(s) shall inter-alia examine the physical infrastructure and availability of manpower in relation to the course approved. It shall be open to the State Government to withdraw the approval if any deficiencies are brought out by the Inspection Committee(s).
- c. the University shall observe the minimum standard of instructions and prescribed norms for the running of a course/ programme/ grant of degree which shall be imparted by a duly qualified teaching staff and appropriate academic physical infrastructure facilities as prescribed.
- d. the academic infrastructure and other facilities like labs, equipments and computers should be available as per norms of the regulatory bodies by the time the prospectus is ready for issuance to the students.
- e. the availability of academic infrastructure for each course/ programme must also find mention in the prospectus. The number of seats approved for each course along with seats reserved, approved fee structure, schedule of admission and intake criteria must inter-alia find mention in the website.
- f. if, any course(s)/ degree(s)/ programme(s) is being run or is/ are to be run by the University, which has/ have not been approved by the UGC/ other regulatory bodies, the same shall be liable for cancellation without any notice and no future correspondence in this regard will be entertained.
- g. the University shall ensure submission of requisite information to the UGC as required under Sections 3.7 & 3.8 of U.G.C. (Establishment and Maintenance of Standards in Private Universities) Regulation, 2003 which inter-alia requires sending of intimation to the U.G.C six months prior to starting of a new course. Where the U.G.C. inspection is overdue, the University shall ensure submission of requisite information to the U.G.C. in the prescribed format at the earliest so that inspection could take place.

- h. the eligibility and admission criteria for admission to the above courses shall be as prescribed by the State Government vide notification(s) No. EDN.(TE)A(1)-9/2012 dated 16/03/2013 & dated 03/04/2013; Letter no. EDN-A-Ka(9)-2/2012-Loose dated 08/04/2013; EDN(TE)A(9)1/2012 dated 29/11/2013 and notification No. EDN-Ka(9)-2/2012-Loose dated 24/03/2014 and EDN-A-Ka(9)-2/2012-Loose dated 26/03/2014. Admissions, if any, made in violation of the prescribed norms fixed vide notification(s)/ letter(s) referred to above, shall be invalid and degrees awarded to such candidates shall not be recognised by the State Government besides attracting action as may be called for.
- i. the University shall take appropriate steps for seeking course accreditation which will add to its credibility besides enhancing employability of the students- both nationally and internationally. The Department of Higher Education may be kept informed of the progress made in this regard from time to time.
- j. the University website shall be updated and information as required about the University & its functioning for the general public is uploaded on the University's website from time to time. The information sought for by the Department of Higher Education regarding admission, student admitted, examinations; faculty and academic infrastructure etc must be furnished from time to time in the manner as required by Department of Higher Education.
- k. where the student's intake in any course is less than 20% of the sanctioned intake, the academic regulations of the University must provide option to student for migration, if not already existing.
- l. the University shall strictly comply with the UGC (Establishment and Maintenance of Standards in Private Universities) Regulation, 2003.
- m. if any information provided is found incorrect at any stage or the assurances provided regarding meeting the norms of faculty and infrastructure in respect of all courses or in the event of violation of standards of admission, charging of excess fees than approved or indulging in practices which are not in conformity with the prescribed regulations, the State Govt. reserves its right to withdraw the approval and take such action, as it may deem fit.

You are requested to take further necessary action in the matter and keep the Department of Higher Education apprised of the same.

Under Secretary (Hr. Education) to the
Government of Himachal Pradesh.

Endst No. EDN-A-Ka(5)-2/2013-CHITKARA Dated Shimla-2, the 7th April, 2014.
Copy to:

1. The Director, Higher Education Himachal Pradesh, Shimla-1, for information and necessary action.
2. Guard file.

Under Secretary (Hr. Education) to the
Government of Himachal Pradesh.
